


Your Missouri Courts



Judicial Links | eFiling | Help | Contact Us | Print
Search for Cases by: Select Search Method... ▼
Logon

2022-CC10445 - KIZZY WAFFORD V CIRCLE K STORES INC ET AL (E-CASE)

Case Header

Parties & Attorneys

Docket Entries

Charges, Judgments & Sentences

Service Information

Filings Due

Scheduled Hearings & Trials

Civil Judgments

Garnishments/ Execution

Sort Date Entries: ☒ Descending ☐ Ascending

Display Options: All Entries ▼

01/04/2021	Corporation Served Document ID - 20-SMCC-16251; Served To - CIRCLE K STORES INC; Server - ; Served Date - 18-DEC-20; Served Time - 08:00:00; Service Type - Sheriff Department; Reason Description - Served
	Corporation Served Document ID - 20-SMCC-16252; Served To - MACS CONVENIENCE STORES, LLC; Server - ; Served Date - 18-DEC-20; Served Time - 08:00:00; Service Type - Sheriff Department; Reason Description - Served
12/28/2020	Jury Trial Scheduled Scheduled For: 06/14/2021; 9:00 AM ; MICHAEL FRANCIS STELZER; City of St. Louis
12/07/2020	Summons Issued-Circuit Document ID: 20-SMCC-16252, for MACS CONVENIENCE STORES, LLC.
	Summons Issued-Circuit Document ID: 20-SMCC-16251, for CIRCLE K STORES INC.
	Filing Info Sheet eFiling Filed By: DOUGLAS BRIAN PONDER
	Pet Filed in Circuit Ct Petition for Damages. Filed By: DOUGLAS BRIAN PONDER On Behalf Of: KIZZY WAFFORD
	Judge Assigned

EXHIBIT
A

IN THE CIRCUIT COURT OF ST. LOUIS CITY
STATE OF MISSOURI

KIZZY WAFFORD,

PLAINTIFF,

v.

CIRCLE K STORES, INC.

SERVE:

CORPORATION SERVICE COMPANY
221 BOLIVAR STREET
JEFFERSON CITY, MO 65101

MAC'S CONVENIENCE STORES LLC

SERVE:

CORPORATION SERVICE COMPANY
221 BOLIVAR STREET
JEFFERSON CITY, MO 65101

JOHN DOE BUSINESS ENTITY

SERVE:

HOLD SERVICE

DEFENDANTS.

Cause No. _____

Division No. _____

JURY TRIAL DEMANDED

PETITION FOR DAMAGES

COMES NOW Plaintiff and for her Petition for Damages states:

Nature of Action

1. This action is brought pursuant to the Missouri Human Rights Act ("MHRA").

Parties

2. Plaintiff is an adult African-American female and a citizen of the State of Missouri.

3. Defendant Circle K Stores, Inc. is a foreign corporation authorized to do business in the State of Missouri.

4. Defendant Mac's Convenience Stores LLC is a foreign limited liability company authorized to do business in the State of Missouri.

5. Defendant John Doe Business Entity is a currently unidentified business entity.

6. At all times relevant herein, Defendant Circle K Stores, Inc. was an employer under the MHRA.

7. At all times relevant herein, Defendant Mac's Convenience Stores LLC was an employer under the MHRA.

8. At all times relevant herein, Defendant John Doe Business Entity was an employer under the MHRA.

Procedural Prerequisites

9. On August 8, 2019, Plaintiff submitted a charge of discrimination with the EEOC and the Missouri Commission on Human Rights Commission ("MCHR") (through dual filing), wherein Plaintiff alleged discrimination against her based on retaliation, sex, and race.

10. On September 21, 2020, the MCHR issued its Notice of Right to Sue, and Plaintiff instituted this action within 90 days of her receipt of the Notice of Right to Sue.

Factual Allegations

11. Plaintiff is an adult African-American female.

12. In April, 2018, Plaintiff began working at the Circle K convenience store located at 1514 Hampton Avenue, St. Louis, MO as a cashier.

13. Defendant Circle K Stores, Inc. operated the Circle K store located at 1514 Hampton Avenue such that Plaintiff was an employee of Defendant Circle K Stores, Inc.

14. Defendant Mac's Convenience Stores LLC operated the Circle K store located at 1514 Hampton Avenue such that Plaintiff was an employee of Defendant Mac's Convenience Stores LLC.

15. Defendant John Doe Business Entity operated the Circle K store located at 1514 Hampton Avenue such that Plaintiff was an employee of Defendant John Doe Business Entity.

16. At the time, Plaintiff also worked for Subway.

17. Plaintiff was told by the District Manager, Greg, that she could move up to Assistant Manager and, consequently, shortly after Plaintiff began working at Circle K she left her job at Subway to focus on her job with Circle K.

18. Plaintiff's Store Manager, Kristen (female Caucasian), did not support Plaintiff becoming an assistant manager and refused to train Plaintiff, instead training two male associates for the position.

19. Only when both males quit was Plaintiff finally promoted to Assistant Manager; however, even then Kristen refused to provide Plaintiff the necessary training.

20. On or about January 3, 2019, Plaintiff told the HR office that she believed Kristen was discriminating against her.

21. The next day, Kristin seemed angry with Plaintiff.

22. In addition, the District Manager, Greg, was also in the store and he seemed angry with Plaintiff as well.

23. On March 22, 2019, Plaintiff was fired for a pre-textual reason.

Count I – Retaliation Against Circle K Stores, Inc.

24. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

25. Plaintiff opposed discrimination as described above.

26. Plaintiff had a reasonable belief she was being discriminated against.

27. Defendant took adverse employment action against Plaintiff when it terminated her.

28. Plaintiff's opposition to discrimination was a motivating factor to the adverse employment action taken against her.

29. Plaintiff was damaged as a result of the adverse employment action taken against her.

30. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count II – Gender Discrimination Against Circle K Stores, Inc.

31. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

32. Plaintiff is female, and therefore is a member of a protected group.

33. Defendant took adverse employment action against Plaintiff when it terminated her.

34. Plaintiff's sex/gender was a motivating factor to the adverse employment action taken against her.

35. Plaintiff was damaged as a result of the adverse employment action taken against her.

36. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count III – Race Discrimination Against Circle K Stores, Inc.

37. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

38. Plaintiff is African-American, and she is therefore a member of a protected group.

39. Defendant took adverse employment action against Plaintiff when it terminated her.

40. Plaintiff's race was a motivating factor to the adverse employment action taken against her.

41. Plaintiff was damaged as a result of the adverse employment action taken against her.

42. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count IV – Retaliation Against Mac's Convenience Stores LLC

43. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

44. Plaintiff opposed discrimination as described above.

45. Plaintiff had a reasonable belief she was being discriminated against.

46. Defendant took adverse employment action against Plaintiff when it terminated her.

47. Plaintiff's opposition to discrimination was a motivating factor to the adverse employment action taken against her.

48. Plaintiff was damaged as a result of the adverse employment action taken against her.

49. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count V – Gender Discrimination Against Mac's Convenience Stores LLC

50. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

51. Plaintiff is female, and therefore is a member of a protected group.

52. Defendant took adverse employment action against Plaintiff when it terminated her.

53. Plaintiff's sex/gender was a motivating factor to the adverse employment action taken against her.

54. Plaintiff was damaged as a result of the adverse employment action taken against her.

55. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count VI – Race Discrimination Against Mac's Convenience Stores LLC

56. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

57. Plaintiff is African-American, and she is therefore a member of a protected group.

58. Defendant took adverse employment action against Plaintiff when it terminated her.

59. Plaintiff's race was a motivating factor to the adverse employment action taken against her.

60. Plaintiff was damaged as a result of the adverse employment action taken against her.

61. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count VII – Retaliation Against John Doe Business Entity

62. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

63. Plaintiff opposed discrimination as described above.

64. Plaintiff had a reasonable belief she was being discriminated against.

65. Defendant took adverse employment action against Plaintiff when it terminated her.

66. Plaintiff's opposition to discrimination was a motivating factor to the adverse employment action taken against her.

67. Plaintiff was damaged as a result of the adverse employment action taken against her.

68. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count VIII – Gender Discrimination Against John Doe Business Entity

69. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

70. Plaintiff is female, and therefore is a member of a protected group.

71. Defendant took adverse employment action against Plaintiff when it terminated her.

72. Plaintiff's sex/gender was a motivating factor to the adverse employment action taken against her.

73. Plaintiff was damaged as a result of the adverse employment action taken against her.

74. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Count IX – Race Discrimination Against John Doe Business Entity

75. Plaintiff incorporates by reference, as if fully set forth herein, each and every allegation set forth in the preceding paragraphs and further alleges as follows:

76. Plaintiff is African-American, and she is therefore a member of a protected group.

77. Defendant took adverse employment action against Plaintiff when it terminated her.

78. Plaintiff's race was a motivating factor to the adverse employment action taken against her.

79. Plaintiff was damaged as a result of the adverse employment action taken against her.

80. Defendant's conduct as set forth above was outrageous because of an evil motive and reckless indifference to the rights of Plaintiff, in that Defendant intentionally discriminated against Plaintiff without just cause or excuse in violation of the MHRA.

WHEREFORE, Plaintiff prays for judgment in her favor and against Defendant for damages in excess of \$25,000, including both actual and punitive damages, for the

costs incurred herein and expended, for attorneys' fees, and for such other and further relief as the Court deems just.

Respectfully submitted,

PONDER ZIMMERMANN LLC

By /s/ Douglas B. Ponder

Douglas Ponder, #54968

dbp@ponderzimmermann.com

Jaclyn M. Zimmermann, #57814

jmz@ponderzimmermann.com

20 South Sarah Street

St. Louis, MO 63108

Phone: 314-272-2630

FAX: 314-272-2713


Attorneys for Plaintiff



IN THE 22ND JUDICIAL CIRCUIT, CITY OF ST LOUIS, MISSOURI

Judge or Division: REX M BURLISON	Case Number: 2022-CC10445	
Plaintiff/Petitioner: KIZZY WAFFORD	Plaintiff's/Petitioner's Attorney/Address DOUGLAS BRIAN PONDER 20 SOUTH SARAH ST ST LOUIS, MO 63108	
Defendant/Respondent: CIRCLE K STORES INC	Court Address: CIVIL COURTS BUILDING 10 N TUCKER BLVD SAINT LOUIS, MO 63101	
Nature of Suit: CC Employmnt Discrmntn 213.111		(Date File Stamp)

Summons in Civil Case

The State of Missouri to: CIRCLE K STORES INC	
Alias: CORPORATION SERVICE COMPANY 221 BOLIVAR STREET JEFFERSON CITY, MO 65101 COURT SEAL OF	COLE COUNTY, MO
	You are summoned to appear before this court and to file your pleading to the petition, a copy of which is attached, and to serve a copy of your pleading upon the attorney for plaintiff/petitioner at the above address all within 30 days after receiving this summons, exclusive of the day of service. If you fail to file your pleading, judgment by default may be taken against you for the relief demanded in the petition.
December 7, 2020	<i>Thomas Bloppinger</i>
Date	Clerk
Further Information:	

Sheriff's or Server's Return

Note to serving officer: Summons should be returned to the court within 30 days after the date of issue.

I certify that I have served the above summons by: (check one)

- ☐ delivering a copy of the summons and a copy of the petition to the defendant/respondent.
- ☐ leaving a copy of the summons and a copy of the petition at the dwelling place or usual abode of the defendant/respondent with _____, a person of the defendant's/respondent's family over the age of 15 years who permanently resides with the defendant/respondent.

☐ (for service on a corporation) delivering a copy of the summons and a copy of the complaint to: _____ (name) _____ (title).

☐ other: _____

Served at _____ (address)
in _____ (County/City of St. Louis), MO, on _____ (date) at _____ (time).

Printed Name of Sheriff or Server

Signature of Sheriff or Server

Must be sworn before a notary public if not served by an authorized officer:

Subscribed and sworn to before me on _____ (date).

(Seal)

My commission expires: _____

Date

Notary Public

Sheriff's Fees, if applicable

Summons	\$ _____
Non Est	\$ _____
Sheriff's Deputy Salary	
Supplemental Surcharge	\$ 10.00
Mileage	\$ _____ (_____ miles @ \$ _____ per mile)
Total	\$ _____


A copy of the summons and a copy of the petition must be served on each defendant/respondent. For methods of service on all classes of suits, see Supreme Court Rule 54.



IN THE 22ND JUDICIAL CIRCUIT, CITY OF ST LOUIS, MISSOURI

Judge or Division: REX M BURLISON	Case Number: 2022-CC10445	
Plaintiff/Petitioner: KIZZY WAFFORD	Plaintiff's/Petitioner's Attorney/Address DOUGLAS BRIAN PONDER 20 SOUTH SARAH ST ST LOUIS, MO 63108	
Defendant/Respondent: CIRCLE K STORES INC	Court Address: CIVIL COURTS BUILDING 10 N TUCKER BLVD SAINT LOUIS, MO 63101	
Nature of Suit: CC Employmnt Discrmntn 213.111		(Date File Stamp)

Summons in Civil Case

The State of Missouri to: MACS CONVENIENCE STORES, LLC Alias: CORPORATION SERVICE COMPANY 221 BOLIVAR STREET JEFFERSON CITY, MO 65101 COURT SEAL OF  CITY OF ST LOUIS	COLE COUNTY, MO <p>You are summoned to appear before this court and to file your pleading to the petition, a copy of which is attached, and to serve a copy of your pleading upon the attorney for plaintiff/petitioner at the above address all within 30 days after receiving this summons, exclusive of the day of service. If you fail to file your pleading, judgment by default may be taken against you for the relief demanded in the petition.</p> <p>December 7, 2020</p> <p>_____ Date</p> <p><i>Thomas Hoepfner</i> _____ Clerk</p>
Further Information:	

Sheriff's or Server's Return

Note to serving officer: Summons should be returned to the court within 30 days after the date of issue.

I certify that I have served the above summons by: (check one)

- ☐ delivering a copy of the summons and a copy of the petition to the defendant/respondent.
- ☐ leaving a copy of the summons and a copy of the petition at the dwelling place or usual abode of the defendant/respondent with _____, a person of the defendant's/respondent's family over the age of 15 years who permanently resides with the defendant/respondent.

☐ (for service on a corporation) delivering a copy of the summons and a copy of the complaint to: _____ (name) _____ (title).

☐ other: _____

Served at _____ (address)

in _____ (County/City of St. Louis), MO, on _____ (date) at _____ (time).

Printed Name of Sheriff or Server

Signature of Sheriff or Server

Must be sworn before a notary public if not served by an authorized officer:

Subscribed and sworn to before me on _____ (date).

(Seal)

My commission expires: _____

Date

Notary Public

Sheriff's Fees, if applicable

Summons	\$ _____
Non Est	\$ _____
Sheriff's Deputy Salary	
Supplemental Surcharge	\$ 10.00
Mileage	\$ _____ (_____ miles @ \$._____ per mile)
Total	\$ _____

A copy of the summons and a copy of the petition must be served on each defendant/respondent. For methods of service on all classes of suits, see Supreme Court Rule 54.



RECEIVED

Judge or Division: REX M BURLISON	Case Number: 2022-CC10445	DEC 17 2020
Plaintiff/Petitioner: KIZZY WAFFORD	Plaintiff's/Petitioner's Attorney/Address DOUGLAS BRIAN PONDER 20 SOUTH SARAH ST ST LOUIS, MO 63108	COLE COUNTY SHERIFF'S OFFICE
Defendant/Respondent: CIRCLE K STORES INC	Court Address: CIVIL COURTS BUILDING 10 N TUCKER BLVD SAINT LOUIS, MO 63101	FILED JAN - 4 2021 (Date File Stamp) 22 ND JUDICIAL CIRCUIT CIRCUIT CLERK'S OFFICE
Nature of Suit: CC Employmnt Discrmntn 213.111		

Summons in Civil Case

The State of Missouri to: MACS CONVENIENCE STORES, LLC

BY _____ DEPUTY

Alias:

COLE COUNTY, MO

CORPORATION SERVICE COMPANY
221 BOLIVAR STREET
JEFFERSON CITY, MO 65101

COURT SEAL OF



CITY OF ST LOUIS

You are summoned to appear before this court and to file your pleading to the petition, a copy of which is attached, and to serve a copy of your pleading upon the attorney for plaintiff/petitioner at the above address all within 30 days after receiving this summons, exclusive of the day of service. If you fail to file your pleading, judgment by default may be taken against you for the relief demanded in the petition.

December 7, 2020

Thomas Hoopfinger

Date

Clerk

Further Information:

Sheriff's or Server's Return

Note to serving officer: Summons should be returned to the court within 30 days after the date of issue.

I certify that I have served the above summons by: (check one)

- ☐ delivering a copy of the summons and a copy of the petition to the defendant/respondent.
☐ leaving a copy of the summons and a copy of the petition at the dwelling place or usual abode of the defendant/respondent with _____, a person of the defendant's/respondent's family over the age of 15 years who permanently resides with the defendant/respondent.

☒ (for service on a corporation) delivering a copy of the summons and a copy of the complaint to:
Corporation Service Company, SL (name) designee (title).
☐ other: _____

Served at 350 E. High (address)
in Cole (County/City of St. Louis), MO, on 12-18-2020 (date) at 800 (time).

Sheriff John P Wheeler
Printed Name of Sheriff or Server

By Sgt James Wray
Signature of Sheriff or Server

Must be sworn before a notary public if not served by an authorized officer:

Subscribed and sworn to before me on _____ (date).

(Seal)

My commission expires: _____

Date

Notary Public

Sheriff's Fees, if applicable

Summons	\$ _____
Non Est	\$ _____
Sheriff's Deputy Salary	\$ _____
Supplemental Surcharge	\$ 10.00
Mileage	\$ _____ (_____ miles @ \$ _____ per mile)
Total	\$ _____

A copy of the summons and a copy of the petition must be served on each defendant/respondent. For methods of service on all classes of suits, see Supreme Court Rule 54.

ENTERED

JAN - 5 2021



IN THE 22ND JUDICIAL CIRCUIT, CITY OF ST LOUIS, MISSOURI

RECEIVED

Judge or Division: REX M BURLISON	Case Number: 2022-CC10445	DEC 17 2020
Plaintiff/Petitioner: KIZZY WAFFORD	Plaintiff's/Petitioner's Attorney/Address: DOUGLAS BRIAN PONDER 20 SOUTH SARAH ST ST LOUIS, MO 63108	COLE COUNTY SHERIFF'S OFFICE
Defendant/Respondent: CIRCLE K STORES INC	Court Address: CIVIL COURTS BUILDING 10 N TUCKER BLVD SAINT LOUIS, MO 63101	FILED JAN - 4 2021
Nature of Suit: CC Employmnt Discrmntn 213.111		22 ND JUDICIAL CIRCUIT (Date File Stamp) CIRCUIT CLERK'S OFFICE

Summons in Civil Case

BY NYC DEPUTY

The State of Missouri to: CIRCLE K STORES INC

Alias:

CORPORATION SERVICE COMPANY
221 BOLIVAR STREET
JEFFERSON CITY, MO 65101

COLE COUNTY, MO

COURT SEAL OF



CITY OF ST LOUIS

You are summoned to appear before this court and to file your pleading to the petition, a copy of which is attached, and to serve a copy of your pleading upon the attorney for plaintiff/petitioner at the above address all within 30 days after receiving this summons, exclusive of the day of service. If you fail to file your pleading, judgment by default may be taken against you for the relief demanded in the petition.

December 7, 2020

Thomas Hopfinger

Date

Clerk

Further Information:

Sheriff's or Server's Return

Note to serving officer: Summons should be returned to the court within 30 days after the date of issue.

I certify that I have served the above summons by: (check one)

- ☐ delivering a copy of the summons and a copy of the petition to the defendant/respondent.
☐ leaving a copy of the summons and a copy of the petition at the dwelling place or usual abode of the defendant/respondent with _____, a person of the defendant's/respondent's family over the age of 15 years who permanently resides with the defendant/respondent.

☒ (for service on a corporation) delivering a copy of the summons and a copy of the complaint to: Corporation Service Company, S.L. (name) designee (title).

☐ other: _____
 Served at 350 E. High St. (address)
 in Col (County/City of St. Louis), MO, on 12-18-2020 (date) at 800A (time).

Sheriff John P. Wheeler

Printed Name of Sheriff or Server

By

Sgt. Aimee Wray

Signature of Sheriff or Server

Must be sworn before a notary public if not served by an authorized officer:

Subscribed and sworn to before me on _____ (date).

(Seal)

My commission expires: _____

Date

Notary Public

Sheriff's Fees, if applicable

Summons	\$ _____
Non Est	\$ _____
Sheriff's Deputy Salary	
Supplemental Surcharge	\$ 10.00
Mileage	\$ _____ (_____ miles @ \$_____ per mile)
Total	\$ _____

A copy of the summons and a copy of the petition must be served on each defendant/respondent. For methods of service on all classes of suits, see Supreme Court Rule 54.

2726